

This section to be completed by the Introducer

| First name | | | Panel number (if known) | | | | | |
|---|-----------------|----|---------------------------------|----------|--|--|--|--|
| Surname | | | Telephone number | | | | | |
| Company name | | | Email Address | | | | | |
| Address | | | Firm FCA/PRA ref. no. | | | | | |
| | | | Appointed representatives | No Yes | | | | |
| | | | Name of principal | | | | | |
| | | | Principal FCA/PRA firm ref. no. | | | | | |
| | Postco | de | Address of principal | | | | | |
| Network/Club if applicable | | | | | | | | |
| Packager if applicable | | | | | | | | |
| Amount of fee or charge the applica | nt will pay you | | | | | | | |
| for arranging this mortgage | | | | Postcode | | | | |
| (Enter nil if no fee is being charged) | - | £ | Email address | | | | | |
| When is fee payable? | | | Telephone number | | | | | |
| On application On completion | n Up front | | | | | | | |
| Terms under which a refund will be | made | | | | | | | |
| | | | | | | | | |
| Please note The Mortgage Works on Who provided the advice? Face to face Phone | | | | | | | | |
| Hace to face Phone | | | | | | | | |
| Print Name | | | | | | | | |
| | | | | | | | | |



Transfer of Equity Application Form – Adding and/or Removing an Applicant: All Residential & MCOB Regulated BTL

Before you complete this form, please see 'How The Mortgage Works and Nationwide use your information' by visiting **tmwdirect.co.uk/privacy**. If you're a broker completing this form on behalf of the applicant, please make sure they have understood how their information will be used.

1. Applicant identity

Forms of Identification

To comply with Anti Money Laundering regulations we will undertake checks to verify the identity and the current and previous address(es) of all applicants. These checks will be made electronically. However, where we are unable to satisfy the regulations or the Group policy electronically, physical proof of identity and all necessary addresses will be required.

| 2. Adding or removin | g an Applicant |
|--|----------------|
| Applicant being added (Enter details under Second Applicant) | Yes No Name |
| Relationship between applicants | |
| Marital status | |
| Applicant being removed | Yes No Name |
| If a settlement is being paid to the applicant being removed, please advise: | |
| Amount of settlement | |
| When is it to be paid | |
| From where is the money being raised | |
| Has the person being removed received Independent legal advice | Yes No |
| Residential Mortgage details: | |
| (this may be a request to add a non resident of the | |
| property onto the account so we need to take the | |
| residential mortgage into account for affordability) | |
| Account number | |
| Outstanding balance | |
| Monthly payment | |
| Term remaining | |
| Repayment method | |
| | |

| 3. Your account detai | ls | |
|-----------------------|--|------------------|
| | First Applicant (existing mortgage holder) | Second Applicant |
| Account Number | | |

| 4. Loan/property deta | nile | | | | | | | | |
|---|---|--|-----------------|----|----|-----|---|---|---|
| The application will be processed using the existing balance of the account. If you intend to make a capital repayment as part of this transaction, please advise the mortgage balance that will apply upon the change of borrower. (Please also provide evidence of the source of funds used to make the capital repayment) The application will be | f f f f f f f f f f f f f f f f f f f | P ource of funds used to make the cap | ital repayment |) | | | | | |
| processed using the remaining term of your account. If you require a lesser term upon the change of borrower, please advise the term that will remain (full years only): | Term Year(s) | | | | | | | | |
| Please select the mortgage Repayment Vehicle from | Capital from trust funds | | Amount £ | ££ | ££ | E £ | £ | р | р |
| the approved list below: | Endowment policy | | Amount £ | | | | £ | | р |
| | ISA | | Amount £ | | | | £ | | р |
| | Pension plan | | Amount £ | | | | £ | | р |
| | Premium bonds | | Amount £ | ££ | ££ | ££ | £ | р | р |
| | Existing stocks and shares ISA (Formerly known as PEBS) | | Amount £ | ££ | ££ | ££ | £ | р | р |
| | UK FTSE Listed securities and shares | | Amount £ | | | | £ | | р |
| | Unit & Investment trusts | | Amount £ | ££ | ££ | £ | £ | р | р |
| | Other (please give full details below) | | | | | | | | |
| | | | | | | | | | |
| Please advise whether the vehicle has changed since the original application and give a reason for this | | | | | | | | | |
| Are there any other occupiers over the age of 17 who will remain in the property after completion of the Transfer of Equity? If so please give details: Full name | | | | | | | | | |
| Relationship | | | | | | | | | |
| Age and date of birth | Age DOB D | MMYYYY | | | | | | | |

5. Applicant/s' personal details

| Details of all borrowers who | will be named on the mortgage account First Applicant | Second Applicant |
|--|--|--|
| Title | Mr Mrs Miss Other (specify) | Mr Mrs Miss Other (specify) |
| Forenames | | |
| | | |
| Surname | | |
| Age and date of birth | Age DOMMYYYY | Age DOB D D M M Y Y Y Y |
| Gender | Male Female | Male Female |
| Have you ever been known | No Yes | No Yes |
| by another name? | If yes, please state below | If yes, please state below |
| | Mr Mrs Miss Other (specify) | Mr Mrs Miss Other (specify) |
| | Forenames | Forenames |
| | Surname | Surname |
| | From D D M M Y Y Y Y | From D D M M Y Y Y |
| | | |
| Nationality | | |
| Country of residence | | |
| How long have you been resident in the UK? | Years Months | Years Months |
| Marital status | Single Married/Civil Partnership | Single Married/Civil Partnership |
| | Divorced Widow/er | Divorced Widow/er |
| Current address including postcode | | |
| | | |
| | | |
| | | |
| | Postcode | Postcode |
| Will this be your correspondence address? | No Yes If no please give details in Section 16 | No Yes If no please give details in Section 16 |
| How long have you lived here? | Years Months | Years |
| Occupancy type at | Owner with mortgage | Owner with mortgage |
| current address | Owner without mortgage With relatives | Owner without mortgage With relatives |
| | Other (specify) | Other (specify) |
| Telephone numbers Home | | |
| Work | | |
| Mobile | | |
| Email addresses First applicant | | |
| Second applicant | | |
| | We'll sometimes use this email address and/or phone number(s something important about your account. If you're a broker completing this form on behalf of the applicant | |
| Contact preference | The Mortgage Works (UK) plc will use email as the primary conta | |
| | Letter | |

| 5. Applicant/s' persor | nal details (continued) | |
|--|--|--|
| | First Applicant | Second Applicant |
| Details of your previous address if less than three | | |
| years at current address | | |
| | | |
| | | |
| | | |
| | Postcode | Postcode |
| Date you moved in to your previous address | D D M M Y Y Y | D D M M Y Y Y |
| Length at previous address | Years Months | Years Months |
| | If you have had more than one previous address in th | e last three years, please give full details in section 16 |
| O | Owner with mortgage Tenant | Owner with mortgage Tenant |
| Occupancy type at previous address | Owner without mortgage With relatives | Owner without mortgage With relatives |
| | Other (specify) | Other (specify) |
| | | |
| 6. Retirement details | | |
| At what age do you | First Applicant | Second Applicant |
| plan to retire? | | |
| | | |
| 7. Dependant details | | |
| How many financial | First Applicant | Second Applicant |
| dependants do you | Under 6 years | Under 6 years |
| have in the following age groups? | 6 to 11 years | 6 to 11 years |
| Where responsibility for | 12 to 17 years | 12 to 17 years |
| dependants is shared | 18 years and above | 18 years and above |
| please record them once under the First Applicant | | |
| | | |
| 8. Your employment a | | |
| 1. Main Employment | First Applicant | Second Applicant |
| How are you employed? | Employed | Employed |
| | Self Employed (Partner) | Self Employed (Partner) |
| | Self Employed (Sole Trader) | Self Employed (Sole Trader) |
| | Director/Shareholder with 20% or less shareholding | Director/Shareholder with 20% or less shareholding |
| | Director/Shareholder with more than 20% shareholding | Director/Shareholder with more than 20% shareholding |
| | Unemployed | Unemployed |
| | Homemaker | Homemaker |
| | Retired | Retired |
| | Student | Student |
| What is your | Permanent | Permanent |
| employment type? | Temporary | Temporary |
| | Fixed Term Contract | Fixed Term Contract |
| | Sub-Contractor Fixed Term | Sub-Contractor Fixed Term |
| | Sub-Contractor Open Ended | Sub-Contractor Open Ended |
| What is your specific job role? | | |
| | | |

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| 8. Your employment an | d income details (continued) | |
|--|--|------------------------|
| NAME 1 * 1 * 1 | First Applicant | Second Applicant |
| What industry do you work in? | | |
| Length of service with your current employer or self-employed trading | Y Y M M | YYMM |
| Name, address and telephone number of employer (including area code) | | |
| | | |
| | Postcode | Postcode |
| Employee reference number | | |
| Human Resources/Personnel telephone number (inc. area code) | | |
| Reference/contact name | | |
| Date employment started. If less than 12 months please provide full details for each employer during the last 12 months in Section 16 | D D M M Y Y Y | D D M M Y Y Y |
| Your tax office/district/ reference | | |
| Contracting Applicants | | |
| How long have you been contracting? Start date of current contract | | |
| End date of current contract | | |
| Has the contract been renewed? | Yes No | Yes No |
| Is the contract renewable? | Yes No | Yes No |
| ombrena company: | Yes No | Yes No |
| deducted by the company: | Yes No No (note - if the above applies, please provide the last 3 months pay | Yes No yslips and P60) |
| Name, address and telephone number of Accountant (if applicable): | | |
| | | |
| | | |
| | | |
| | | |
| | Postcode | Postcode |
| Qualification of Accountant: | | |

| 8. Your employment and income details (continued) | | | | | | | | | | |
|---|----------------------------------|-----------------------------------|--|--|--|--|--|--|--|--|
| If you are a sub-contractor, are you employed for tax purposes? | First Applicant Yes No | Second Applicant Yes No | | | | | | | | |

Income Details

Note: W = Weekly, 4W = Four Weekly, M = Monthly, Q = Quarterly and A = Annually (tick the relevant frequency of payment box for each applicable income)

| | Frequency of payment | Frequency of payment |
|--|--|--|
| Gross Salary (before tax and National Insurance) | f ffffff | f f f f f f f f f |
| Bonus | f f f f f f f f f f | £ £ £ £ £ £ b per W 4 W M Q A |
| Overtime | f f f f f f f f f f f f f f f f f f f | f f f f f f f f f f |
| Commission | f £ £ £ £ £ £ £ per W 4w M Q A | f f f f f f f f f f |
| If self employed please enter amount and share | fffffffffff | f f f f f f f f f g g war |
| of net profit/income | f fffffffff | f f f f f f f f f % |
| or if you are a Director/ Shareholder of a Limited | | |
| Company and have greater than 20% shareholding, | f | f |
| please provide annual salary/ dividend | f f f f f f f f f f | f f f f f f f f f f |
| | Note: Please make sure that the amount entered in these boxes | |
| | If you are a sub-contractor are you employed for tax purpos Commission details; if "No" complete the Net Profit/Income deta | |
| Do you expect a reduction in annual income in the near future? | Yes No | Yes No |
| If yes, how much are you expecting this to be reduced by? | £ £ £ £ £ £ | 2 1 1 1 1 1 1 3 |
| When? | D D M M Y Y Y | D D M M Y Y Y Y |
| Previous Employment Detai | | |
| | Only complete this section if you've been with your current | employer for one month or less. |
| What was your specific job role? | | |
| | | |
| What industry did you work in? | | |
| Start Date: | D D M M Y Y Y | D D M M Y Y Y |
| End Date: | D D M M Y Y Y Y | D D M M Y Y Y Y |
| How were you employed? | Employed | Employed |
| | Self Employed (Partner) | Self Employed (Partner) |
| | Self Employed (Sole Trader) | Self Employed (Sole Trader) |
| | Director/Shareholder with 20% or less shareholding | Director/Shareholder with 20% or less shareholding |
| | Director/Shareholder with more than 20% shareholding | Director/Shareholder with more than 20% shareholding |

Annual gross salary?

£

Annual gross salary?

£

| 8. Your employment ar | 8. Your employment and income details (continued) | | | | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Casend Freelowment | First Applicant | Second Applicant | | | | | | | | | | | |
| Second Employment | | | | | | | | | | | | | |
| | Please complete this section only if you have a second jo | | | | | | | | | | | | |
| How are you employed? | Employed | Employed | | | | | | | | | | | |
| | Self Employed (Partner) | Self Employed (Partner) | | | | | | | | | | | |
| | Self Employed (Sole Trader) | Self Employed (Sole Trader) Director/Shareholder with 20% or less shareholding | | | | | | | | | | | |
| | Director/Shareholder with 20% or less shareholding Director/Shareholder with more than 20% shareholding | Director/Shareholder with more than 20% shareholding | | | | | | | | | | | |
| What is your smalley meant | | | | | | | | | | | | | |
| What is your employment type? | Permanent | Permanent | | | | | | | | | | | |
| | Temporary Fixed Term Contract | Temporary Fixed Term Contract | | | | | | | | | | | |
| | Sub-Contractor Fixed Term | Sub-Contractor Fixed Term | | | | | | | | | | | |
| | Sub-Contractor Open Ended | Sub-Contractor Open Ended | | | | | | | | | | | |
| What is your specific | | | | | | | | | | | | | |
| job role? | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| What industry do you work in? | | | | | | | | | | | | | |
| Length of service with your current employer or self-employed trading | YYMM | Y Y M M | | | | | | | | | | | |
| Contracting Applicants | | | | | | | | | | | | | |
| How long have you been contracting? | Y Y M M | Y Y M M | | | | | | | | | | | |
| Start date of current contract | D D M M Y Y Y Y | D D M M Y Y Y | | | | | | | | | | | |
| End date of current contract | D D M M Y Y Y | D D M M Y Y Y | | | | | | | | | | | |
| Has the contract been renewed? | Yes No | Yes No | | | | | | | | | | | |
| Is the contract renewable? | Yes No | Yes No | | | | | | | | | | | |
| Are you paid through an Umbrella Company? | Yes No | Yes No | | | | | | | | | | | |
| If yes, is Tax and NI deducted by the company? | Yes No | Yes No | | | | | | | | | | | |
| Name, address and telephone | (note - if the above applies, please provide the last 3 months | payslips and P60) | | | | | | | | | | | |
| number of Accountant (if | | | | | | | | | | | | | |
| applicable): | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | Postcode | Postcode | | | | | | | | | | | |
| Qualification of Accountant: | | | | | | | | | | | | | |
| If you are a sub-contractor, are you employed for tax purposes? | Yes No | Yes No | | | | | | | | | | | |

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| 8. Your employment an | nd income details (continued) | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|
| First Applicant Second Applicant Income Details Note: W = Weekly, 4W = Four Weekly, M = Monthly, Q = Quarterly and A = Annually | | | | | | | | | |
| | Frequency of payment | t Frequency of payment | | | | | | | |
| Gross Salary (before tax and National Insurance) | f f f f f f f f f f | f f f f f f f f per annum | | | | | | | |
| Bonus | £ £ £ £ £ £ £ | f f f f f f f f f f per W 4w M Q A | | | | | | | |
| Overtime | | f f f f f f f f f f per W 4w M Q A | | | | | | | |
| Commission | fffffffff | £ £ £ £ £ £ b per W 4w M Q A | | | | | | | |
| If self employed please enter amount and share of net profit/income | f f f f f f f f f f f f f f f f f f f | f f f f f f f f f f f f f f | | | | | | | |
| or if you are a Director/ Shareholder of a Limited | f f f f f f f % f f f f f f f f % | f f | | | | | | | |
| Company with greater than 20% shareholding, please provide annual salary/ | | £ £ £ £ £ £ £ £ £ £ | | | | | | | |
| dividend | Note: You don't need to provide evidence of your income for second em | ployment with your application, we'll let you know if we require this. | | | | | | | |
| 9a. Other income deta | ils | | | | | | | | |
| | First Applicant | Second Applicant | | | | | | | |
| Child benefit | f f f f f p p per month | f f f f f p p per month | | | | | | | |
| State disability benefit | £ £ £ £ • p p per month | f f f f f p p per month | | | | | | | |
| you're happy for us to record | give us may include sensitive information that we refer to as 'spec this information and we'll only use it to help us with your applicat this form on behalf of the applicant, please make sure they're made | ion. | | | | | | | |
| Universal credit/tax credit | f f f f f f p p per month | £ £ £ £ • p p er month | | | | | | | |
| Investment income | f f f f f p p per month | f f f f f p p p per month | | | | | | | |
| Maintenance | f f f f f f p p per month | £ £ £ £ • p p per month | | | | | | | |
| Pension income | f f f f p p per month | f f f f f r p p per month | | | | | | | |
| Pension credits | f f f f f p p p per month | £ £ £ • p p per month | | | | | | | |
| Rental income from a mortgage free property | f f f f f p p per month | £ £ £ £ P P per month | | | | | | | |
| If you have any other TMW mortgages where the property is | f f f f f p p per month | £ £ £ £ • p p per month | | | | | | | |
| rented, please enter the total monthly rental income. | Note: You don't need to provide evidence of your other monthly incl If any income is received and shared by both applicants only incl | | | | | | | | |

9b. Anticipated Retirement Income

If you are within 10 years of your intended retirement date and your loan will extend beyond this date please complete the following anticipated income details. The retirement date is the date of intended retirement age given in Section 6 (Retirement details):

| | | First Applicant | | | | | | | | Second Applicant | | | | | | | |
|--|---|-----------------|---|---|---|---|---|-----------|---|------------------|---|---|---|---|---|-----------|--|
| Annual investment income (including dividends) | £ | £ | £ | £ | £ | f | £ | per annum | £ | £ | £ | £ | £ | £ | £ | per annum | |
| Annual maintenance income | f | | | | | | | per annum | f | £ | | | | | | per annum | |
| Annual rental income from a mortgage free property | £ | | | | | | | per annum | £ | £ | | | | | | per annum | |
| Annual pension income (including annuities) | £ | | | | | | | per annum | £ | £ | | | | | | per annum | |
| Annual pension credit | £ | £ | £ | £ | £ | f | £ | per annum | £ | £ | £ | £ | £ | £ | £ | per annum | |
| Annual child benefit | £ | | | | | | | per annum | £ | £ | | | | | | per annum | |
| Annual state disability benefit | £ | £ | £ | £ | £ | f | £ | per annum | £ | £ | £ | £ | £ | £ | £ | per annum | |
| Some of the information you give us may include sensitive information that we refer to as 'snecial category data' such as health related matters | | | | | | | | | | | | | | | | | |

Some of the information you give us may include sensitive information that we refer to as 'special category data', such as health related matters. We'll assume you're happy for us to record this information and we'll only use it to help us with your application. If you're a broker completing this form on behalf of the applicant, please make sure they're made aware of this.

| Annual universal credit/tax credit | ç | £ | £ | £ | £ | £ | £ | ner annum | f | £ | £ | £ | £ | £ | £ | ner annum |
|---------------------------------------|---|---|---|---|---|---|---|-----------|---|---|---|---|---|---|---|-----------|
| | L | | _ | | | | | per annum | L | | | | | | | per annum |

10. Monthly outgoings details

Total monthly childcare expenditure

Total monthly expenditure on school fees

Total monthly expenditure on CSA and/or maintenance

Additional monthly expenditure for financial dependants

Total monthly travel expenditure

Total monthly expenditure on any personal loan/hire purchase with more than six months to run

Total monthly expenditure on any Deferred purchase agreements with more than six months to run (Deferred purchase agreements are buy now, pay later contracts that you have in place)

Total monthly expenditure on any secured loans with more than six months to run

Total monthly expenditure on any student loans

Total outstanding credit card balance

Any other monthly expenditure that has not been provided above?

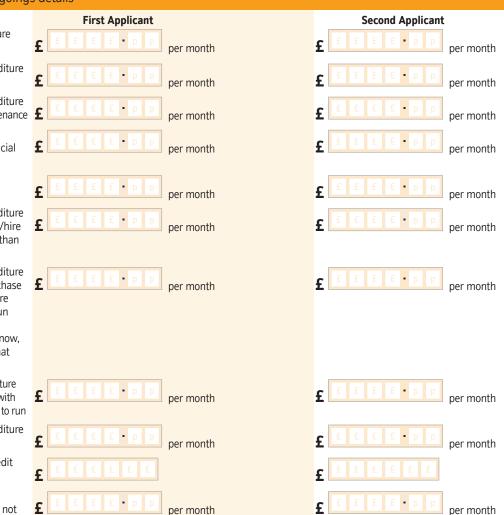
Total monthly expenditure on any personal loan/ hire purchase that is being cleared on or before completion

Total monthly expenditure on any Deferred purchase agreements that is being cleared on or before completion (Deferred purchase agreements are buy now, pay later contracts that you have in place)

Total monthly expenditure on any secured loans that is being cleared on or before completion

Total monthly expenditure on any student loans that is being cleared on or before completion

Total outstanding credit card balance that is being cleared on or before completion



Note: For any additional expenditure please enter the details in the Additional Information box in section 16. If any outgoings are shared and paid by both applicants only include them once, do not duplicate the amounts.

| ture | f f f f f p p per month | £ £ £ £ • p p per month |
|-------------------|----------------------------------|--------------------------------|
| fore | | |
| ture ase ng | £ £££•pp per month | £ £ £ £ • p p per month |
| | | |
| е | | |
| ture hat | £ £ £ £ • p p per month | £ £ £ £ • p p per month |
| ture hat | f f f f f f p p per month | f E E E E F p p month |
| ət | £ £ £ £ £ £ | £ £ £ £ £ |

Note: Include outgoings that will be cleared on or before completion of the change of borrower

| 11. Credit History | | | | |
|---|---|---|--|--|
| | First Applicant | Second Applicant | | |
| Have you ever: | | | | |
| a) missed any payments on: | | | | |
| i) any credit, rental or mortgage agreement? | No Yes | No Yes | | |
| mongage agreement: | If yes in the last 2 years, have you missed payments for 3 or more months on; | If yes in the last 2 years, have you missed payments for 3 or more months on; | | |
| ii) any mortgage or secured loan; or | No Yes | No Yes | | |
| Secured Iodil, of | Highest number of months in arrears | Highest number of months in arrears | | |
| iii) any unsecured loan? | No Yes | No Yes | | |
| | Highest number of months in arrears | Highest number of months in arrears | | |
| b) had a property taken into possession voluntarily or otherwise by a lender? | No Yes | No Yes | | |
| c) had any application for credit or mortgage refused? | No Yes | No Yes | | |
| If the answer to any of the q | uestions is yes, please provide full details in section 16 | | | |

12. Property outgoings details

Please enter your annual payment for:

| Council Tax | £ £ £ £ p p | per annum |
|------------------------------|---------------|-----------|
| Ground Rent | £ £ £ £ p p | per annum |
| Service Charge(s) | £ £ £ £ p p | per annum |
| Home Insurance | f f f f f p p | per annum |
| Shared ownership rent amount | £ £ £ £ p p | per annum |

Non-TMW Mortgage Details – First applicant

| Full postal address | | and/or property name | | | | |
|---|---------------|----------------------|-------|------------|----------|------------|
| | | | | | | |
| | | | | | | |
| | | | | | Postcode | |
| Estimated property value | ffff | ££££ | | | | |
| | | Mortgage 1 | Ν | Mortgage 2 | | Mortgage 3 |
| Total Outstanding Balance | £ | £££££ | E E E | £££££ | £ | f f f f |
| Total Interest Only amount | £ | £££££ | E E E | f f f f | £ | £££££ |
| Term Remaining | | Y Y M M | | Г Ү М М | | YYMM |
| Do you let any of these prope | rties? | Yes No | Yes | No No | Y | Yes No |
| If yes, do you have a tenancy agreement in place for any of properties you let? | the | Yes No | Yes | No | Y | /es No |
| Total Monthly Mortgage Payn | nent £ | ££££pp | £ £ | £££•pp | £ | ££££pp |
| Total Monthly Rental Income | £ | ££££pp | ££ | £££pp | £ | ££££pp |

Non-TMW Mortgage Details – Second applicant

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| Full postal address | and/or property name | | |
|---|----------------------|--------------------|---------------|
| | | | |
| | | | |
| | | | Postcode |
| Estimated property value | £ £ £ £ £ £ £ | | |
| | Mortgage 1 | Mortgage 2 | Mortgage 3 |
| Total Outstanding Balance | £ 1 1 2 2 2 2 2 2 | £ £ £ £ £ £ | £ £ £ £ £ £ |
| Total Interest Only amount | f f f f f f f f | f f f f f f | f f f f f f f |
| Term Remaining | Y Y M M | Y Y M M | Y Y M M |
| Do you let any of these prope | erties? Yes No | Yes No | Yes No |
| If yes, do you have a tenancy agreement in place for any of properties you let? | | Yes No | Yes No |
| Total Monthly Mortgage Payn | nent £££££pp | f f f f f p p | f f f f f p p |
| Total Monthly Rental Income | £ £ £ £ p | £ £ £ £ • p p | £ £ £ £ • p p |
| | | | |

13. Valuation/survey requirements

| Access details for the valuer. | |
|--|---------------|
| Please provide name of | |
| agency (if applicable), contact name and telephone | |
| number (inc. area code) | |
| . , , | |
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| Amount of application fee enclosed (if applicable) | £ £ £ £ • p p |

14. Your solicitor/conveyancer's details

| The Total Solicitor/Col | |
|---|--------------|
| Name and Address of | Contact name |
| solicitors/conveyancer (including area code) | |
| | Company name |
| | |
| | Address |
| | |
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| | |
| | |
| | Tel Email |
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15. Notes on solicitors/conveyancers

We will normally use the same firm that you have nominated. If we are unable to use them we will instruct a separate firm to act on our behalf and deduct their costs from the loan. Licensed conveyancers and solicitors with less than two partners will not be eligible to process applications for The Mortgage Works unless they are on our approved panel.

We will require solicitors to act on our behalf in all circumstances.

16. Continuation section – (Please cross reference your answers with the relevant question numbers)

Some of the information you give us may include sensitive information that we refer to as 'special category data', such as health related matters. We'll assume you're happy for us to record this information and we'll only use it to help us with your application.

If you're a broker completing this form on behalf of the applicant, please make sure they're made aware of this.

| Question Number | Detail | |
|-----------------|--------|--|
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Please use the back page and/or a continuation sheet if necessary

17. Property insurance

It is not a condition of your mortgage that you arrange your buildings insurance through Nationwide. You can instead arrange it independently – if you do, it is important that the sum insured is at least equal to the amount advised by the valuer who carried out the valuation on your property. Our interest as mortgagee must also be noted on the policy.

18. Use of my information

- 1. The information you have provided will be held by The Mortgage Works and Nationwide. Further details on how your information will be used is available at **tmwdirect.co.uk/privacy**
- 2. We collect and use your information so we can offer and manage your accounts, confirm your ID, prevent fraud, provide services to you, collect and recover debt and run our business.
- 3. We share your information as necessary within The Mortgage Works and Nationwide, with our suppliers and with any third parties you've asked to act on your behalf. Information is shared with our insurance partners when applying for a Nationwide insurance product or it is a benefit of your account (e.g. FlexPlus).
- 4. If the law requires or allows us to, we'll also share information as necessary with other organisations. This includes credit reference agencies, fraud prevention agencies and other government bodies, regulators and law enforcement agencies.
- 5. When we share your information with credit reference agencies they'll use this to check your credit rating, along with the other details you've given us. These checks are part of most account application processes however, they will leave a record on your credit file that other lenders can see. This might affect your ability to get credit elsewhere for a short while.
- 6. When we share your information with fraud prevention agencies they will use the data to prevent fraud and money laundering and verify your identity. If we believe someone poses a fraud or money laundering risk, we may refuse to provide the product they have asked for and we may also stop providing services they already have. The fraud prevention agencies will keep a record of any fraud or money laundering risk and this could mean that other organisations may refuse to provide services, financing or employment.
- 7. When we transfer information to third parties and organisations, whether inside or outside the UK, we'll make sure we only give them information that's necessary and that your data will stay secure.
- 8. We may, if applicable, give the Intermediary who introduces this mortgage application to you, a copy of any offer we make or the reason for declining the application, a copy of any valuation we ask to be carried out, details of any complaints you make before completion and any other information we consider necessary to process your application through to completion.
- 9. We only use your information if we have a legal basis to do so, for example, if you have given us consent or if we need to use the information to meet our obligations to you in our terms and conditions. We may also use your information if necessary to comply with the law or to carry out our legitimate business interests.
- 10. You have certain rights when it comes to your personal information including the right to access your data. Further details on these rights and who to contact are available online at **tmwdirect.co.uk/privacy**

By making this application, I'm confirming that the other applicant, where applicable, has agreed to share a financial relationship with me. Also, that they're happy for Nationwide to authorise searches, and for links and / or recordings of their information to be made with credit reference agencies.

19. Supporting documentation required

Please ensure you submit the documentation listed below in order to support your application

First Applicant Second Applicant

| | |
|------|---|
| | Latest full month bank statement (for all applicants) |
| | If Employed: Most recent payslip (Primary Employment) |
| | OR |
| | If your commission and/or bonus and/or overtime is paid weekly or 4 weekly or monthly, submit last 3 months/ last 13 weeks' payslips |
| | AND |
| | If your commission and/or bonus is paid quarterly, submit payslips with evidence of last 3 consecutive commission and/or bonus payments |
| | AND |
| | If your commission and/or bonus is paid annually, submit payslips with evidence of last 2 consecutive commission and/or bonus payments |
| | If Self-employed: Accountant Certificates covering latest and previous years |
| | OR |
| | HMRC Tax Assessment Forms (e.g. SA302) covering latest and previous years |
| | |

Note: Please ensure that the amount (for annual salary, bonus, overtime and commission or net profit etc) entered by you in the Income section of this form matches with the supporting documents you submit. You're not required to provide evidence of Income for second employment or other income with this application. The Mortgage Works (UK) plc will request these from you if they are required.

20. Declaration

You (each of you if more than one is applying) agree and declare as follows:

- 1. You are aged 18 or over and the information given by you is true and complete and shall form the basis of the loan agreement between The Mortgage Works and you.
- 2. We will rely on the information you have given us on this form, which you confirm is complete and true. If you fail to disclose, or give false material information, this may result in any offer being withdrawn. You understand it is a criminal offence to knowingly supply false information to obtain a loan. If any information you have provided changes before completion of the advance you will tell us without delay.
- 3. We can decline an application at any stage without providing a reason for our decision.
- 4. You must have adequate buildings insurance in place which covers the cost of rebuilding the property.
- 5. We may disclose details about the progress of your application, including whether or not it has been granted, and details of any complaints you make prior to completion to your broker, Independent Financial Adviser, professional adviser or other intermediary, if the request came from them.
- 6. You are not bankrupt or insolvent.
- 7. If, for the purposes of this mortgage application, you have provided benefit details, The Mortgage Works may confirm these, and only these, details with the Benefits Agency.
- It is your responsibility to ensure that you have suitable life cover or other means of repayment in place to repay the mortgage in the event of your death.
- 9. If repayment of your loan continues after you have retired, you have provided details of how you propose to fund the mortgage and any associated repayment vehicle, if applicable, in retirement.

- 10. For interest only mortgages, you have an adequate repayment strategy in place to repay the mortgage at the end of the term.
- 11. You are responsible for any legal costs (where applicable), fees and expenses arising out of this application whether or not an offer of advance is made and/or it proceeds to completion.
- 12. If fees are payable in connection with your loan application and you have elected to add these to the loan amount you understand that interest will be charged on the full balance of the loan.
- 13. Fixed and tracker rates are limited offers and may be withdrawn at any time.
- 14. Your solicitor/licensed conveyancer can disclose to us information relevant to our decision to lend and you waive any right to claim solicitor/client confidentiality or legal professional privilege in respect of such information.
- 15. You have received The Mortgage Works Guide to Mortgages, the Tariff Guide, an Initial Disclosure Document or the 'Important information about our mortgage services' document and the illustration for the mortgage applied for.
- 16. By signing this application, I agree to the declaration.

Mortgages are secured on your property. You could lose your property if you do not keep up payments on your mortgage.

All applicants must sign here - if there are more than two applicants, both application forms must be signed by all applicants.

| Signature | Signature |
|----------------------|-----------|
| Date D D M M Y Y Y Y | |

T854 (May 2024) Page 16 of 18

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T854 (May 2024) Page 17 of 18

Mortgages are secured on your property. You could lose your property if you do not keep up payments on your mortgage.

The Mortgage Works (UK) plc (Company No. 2222856) is a wholly owned subsidiary of Nationwide Building Society and is authorised and regulated by the Financial Conduct Authority (FCA) under registration number 189623. You can confirm our registration on the FCA's website **fca.org.uk**

The Mortgage Works (UK) plc also acts as agent and mortgage administrator for Derbyshire Home Loans Ltd (Company No. 2628265, FCA No. 302586) and for E-Mex Home Funding Ltd (Company No. 02124900, FCA No.305370). All three companies are wholly owned subsidiaries of Nationwide Building Society, are registered in England and Wales with their registered office at Nationwide House, Pipers Way, Swindon, SN38 1NW and are authorised and regulated by the FCA.

Most buy-to-let mortgages are not regulated by the FCA.

The Mortgage Works (UK) plc, Northampton Administration Centre, Kings Park Road, Moulton Park, Northampton, NN3 6NW

Telephone: 0345 606 40 60