

# Third Party Authority Form

Before you complete this form, please see 'How The Mortgage Works and Nationwide use your information' by visiting [themortgageworks.co.uk/cookies-privacy](https://themortgageworks.co.uk/cookies-privacy)

If you are a broker, solicitor or accountant please email the completed form to [SLLand&Deeds@nationwide.co.uk](mailto:SLLand&Deeds@nationwide.co.uk) If you are a family member or a friend, please visit [themortgageworks.co.uk](https://themortgageworks.co.uk) for guidance on submitting this form and required certified copies of ID.

## 1. Account holder(s) details

Account holder name(s):

Account number(s):

Email address:

We'll sometimes use this email address(es) to get in touch with you about your application, or tell you something important about the account. If you're a broker completing this form on behalf of the applicant, please ensure they're made aware of this.

I / we give my / our authority for

to discuss and receive information relating to my / our mortgage account. This authority is only valid for 12 months from the date on this form and this doesn't give authority to make changes to the mortgage account. This form is only valid for Servicing and isn't to be used for Collection and Recoveries.

## 2. Third party details

**This section is to be completed by the third party (account holder/s' solicitor, broker, family or friend).** Before you provide details, please make sure the account holder(s) know you're providing their information to us and they're aware of how to obtain more information.

I / we confirm the following details for the above named person:

Full name:

Correspondence address:

Financial Conduct Authority registration number, Panel number or Company Registration number (if applicable):

Date of Birth (if family or friend)

Telephone number:

## 3. Use of my information

1. The information you have provided will be held by The Mortgage Works and Nationwide. Further details on how your information will be used is available at [themortgageworks.co.uk/cookies-privacy](https://themortgageworks.co.uk/cookies-privacy)
2. We collect and use your information so we can offer and manage your accounts, confirm your ID, prevent fraud, provide services to you, collect and recover debt and run our business.
3. We share your information as necessary within The Mortgage Works and Nationwide, with our suppliers and with any third parties you've asked to act on your behalf. Information is shared with our insurance partners when applying for a Nationwide insurance product or it is a benefit of your account (e.g. FlexPlus).
4. If the law requires or allows us to, we'll also share information as necessary with other organisations. This includes credit reference agencies, fraud prevention agencies and other government bodies, regulators and law enforcement agencies.
5. When we share your information with credit reference agencies they'll use this to check your credit rating, along with the other details you've given us. These checks are part of most account application processes – however, they will leave a record on your credit file that other lenders can see. This might affect your ability to get credit elsewhere for a short while.
6. When we share your information with fraud prevention agencies they will use the data to prevent fraud and money laundering and verify your identity. If we believe someone poses a fraud or money laundering risk, we may refuse to provide the product they have asked for and we may also stop providing services they already have. The fraud prevention agencies will keep a record of any fraud or money laundering risk and this could mean that other organisations may refuse to provide services, financing or employment.
7. When we transfer information to third parties and organisations, whether inside or outside the UK, we'll make sure we only give them information that's necessary and that your data will stay secure.
8. We may, if applicable, give the Intermediary who introduces this mortgage application to you, a copy of any offer we make or the reason for declining the application, a copy of any valuation we ask to be carried out, details of any complaints you make before completion and any other information we consider necessary to process your application through to completion.

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### 3. Use of my information (continued...)

- 9. We only use your information if we have a legal basis to do so, for example, if you have given us consent or if we need to use the information to meet our obligations to you in our terms and conditions. We may also use your information if necessary to comply with the law or to carry out our legitimate business interests.
- 10. You have certain rights when it comes to your personal information including the right to access your data. Further details on these rights and who to contact are available online at [themortgageworks.co.uk/cookies-privacy](https://themortgageworks.co.uk/cookies-privacy)

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### 4. Signatures

All parties to the mortgage must agree to the above named having authority on the mortgage account as detailed above; please ensure all parties sign below:

Name:	<input type="text"/>	Signature:	<input type="text"/>
Name:	<input type="text"/>	Signature:	<input type="text"/>
Name:	<input type="text"/>	Signature:	<input type="text"/>
Name:	<input type="text"/>	Signature:	<input type="text"/>

Date:

**Mortgages are secured on your property.  
You could lose your property if you do not keep up payments on your mortgage.**

**The Mortgage Works (UK) plc** (Company No. 2222856) is a wholly owned subsidiary of Nationwide Building Society and is authorised and regulated by the Financial Conduct Authority (FCA) under registration number 189623. You can confirm our registration on the FCA's website [fca.org.uk](https://fca.org.uk)

**The Mortgage Works (UK) plc** also acts as agent and mortgage administrator for **Derbyshire Home Loans Ltd** (Company No. 2628265, FCA No. 302586) and for **E-Mex Home Funding Ltd** (Company No. 02124900, FCA No.305370). All three companies are wholly owned subsidiaries of Nationwide Building Society, are registered in England and Wales with their registered office at Nationwide House, Pipers Way, Swindon SN38 1NW and are authorised and regulated by the FCA.

Most buy to let mortgages aren't regulated by the FCA.

The Mortgage Works (UK) plc, Northampton Administration Centre, Kings Park Road, Moulton Park, Northampton NN3 6NW.

Telephone: **0345 605 40 40**

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